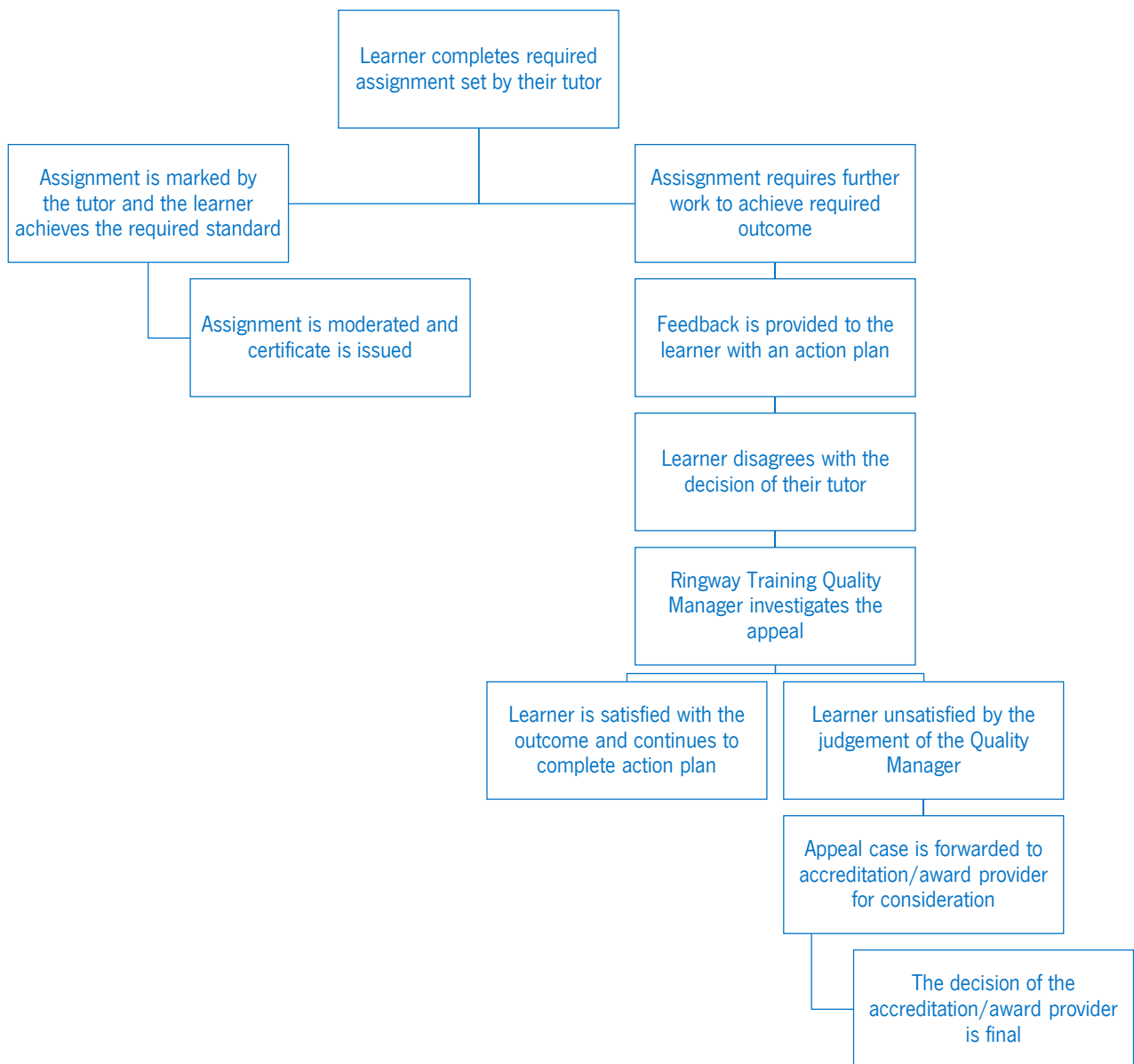


## Appeals Procedure

Our Appeals Procedure is in place for any occasion when learners completing any of our awards or qualifications do not agree with a decision made by their tutor.

The Appeals Procedure is:



Anybody who requires further explanations of this procedure should contact Mark Mallender (Managing Director) on 01625 520 434 or at [mark@ringwaytraining.co.uk](mailto:mark@ringwaytraining.co.uk)

Issue	Change	Date	Author	Approver
1	First original edition	1/9/2011	Mark Mallender	Richard Butler
2	No changes made	1/9/2012	Mark Mallender	Richard Butler
3	No changes made	1/9/2013	Mark Mallender	Richard Butler
4	No changes made	1/9/2014	Mark Mallender	Richard Butler
5	No changes made	1/9/2015	Mark Mallender	Richard Butler
6				